

## Musical Examples and Research Papers

### General information

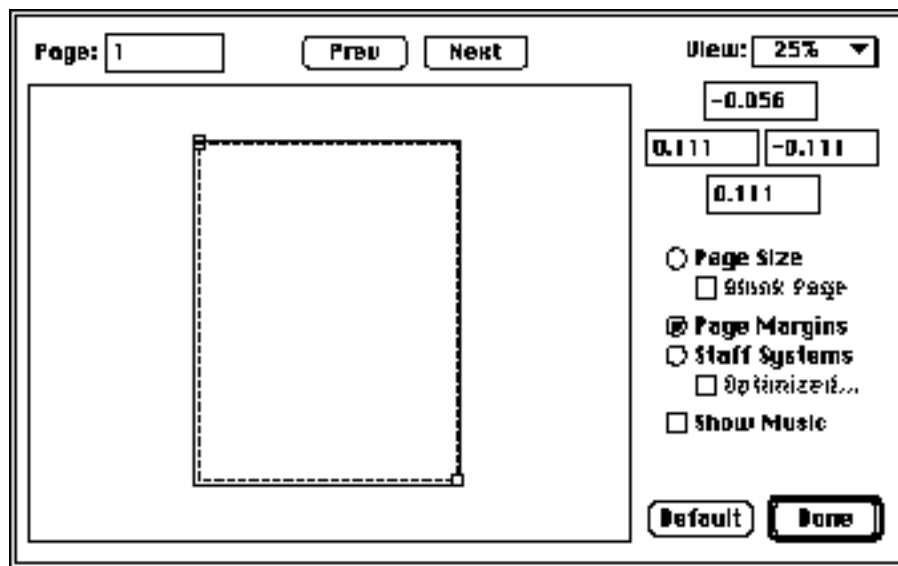
Placing musical figures or examples into word processing documents can be done various ways. Using a notation program to create the example and importing it into the word processing document is one of the most effective ways to do this. It is effective because it can give you a clear music graphic via a postscript printer provided you use postscript files. Such files include TIFF and EPS (Encapsulated PostScript). Although you can do cut-and-paste with PICT files, PICT files are bit-mapped and do not provide the clean, polished product typically desired for a quality paper.

### Part 1: Finale

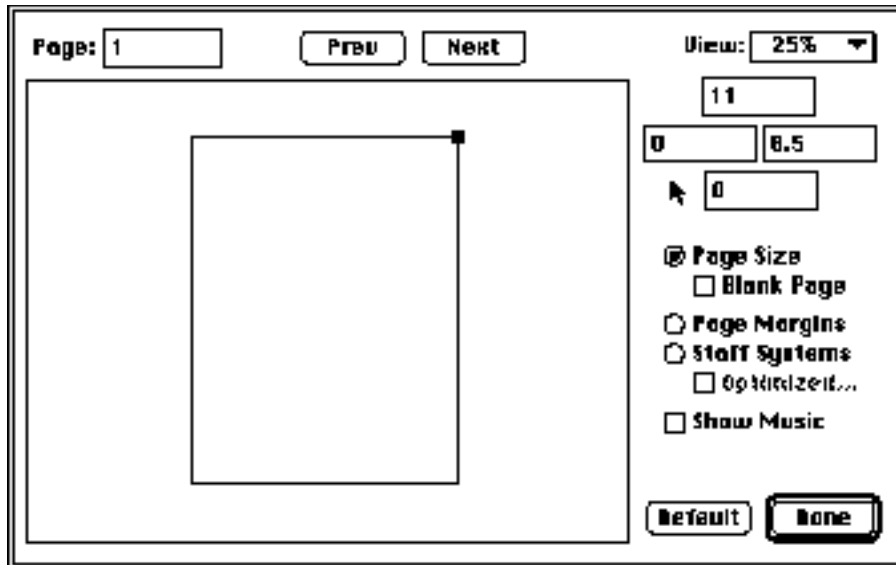
To create an example with Finale, begin by creating the example as a standard Finale file. Pay attention to all the details in the score or musical example. Be sure to save the example as a standard Finale file. It is a good practice to use codes in your file names to designate one file type from another if the files contain the same basic information. For example, use “.fin” for a standard Finale file, “.mid” or “.midi” for MIDI files: **MyExample.fin** and **MyExample.midi**.

The preparation of the example in PageView is where all the interesting work happens in preparing a musical example. While in PageView, be sure to delete the “TITLE.” Then continue preparing the file as follows:

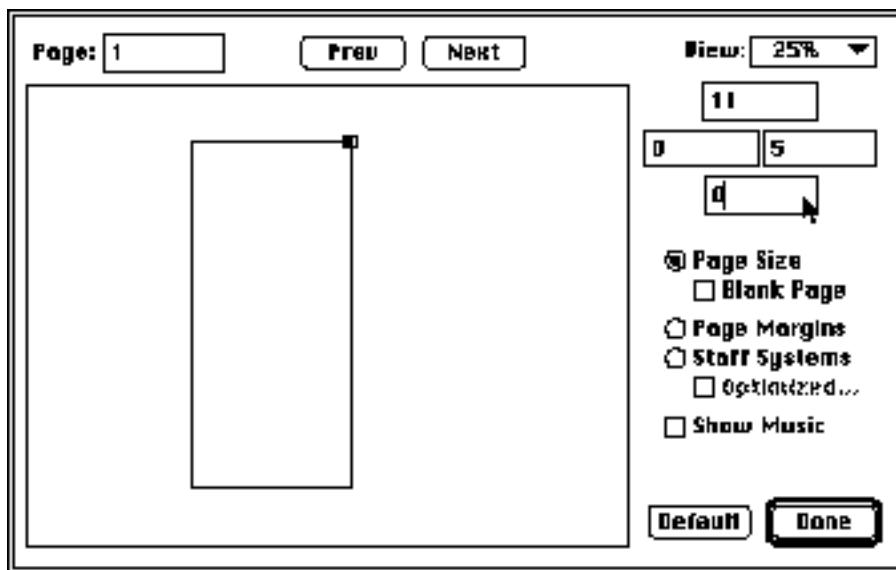
Double click on the PageView icon. Then click on the “margins” radial button to adjust the margins (see below). Adjust the margins to be near the edge of the page.



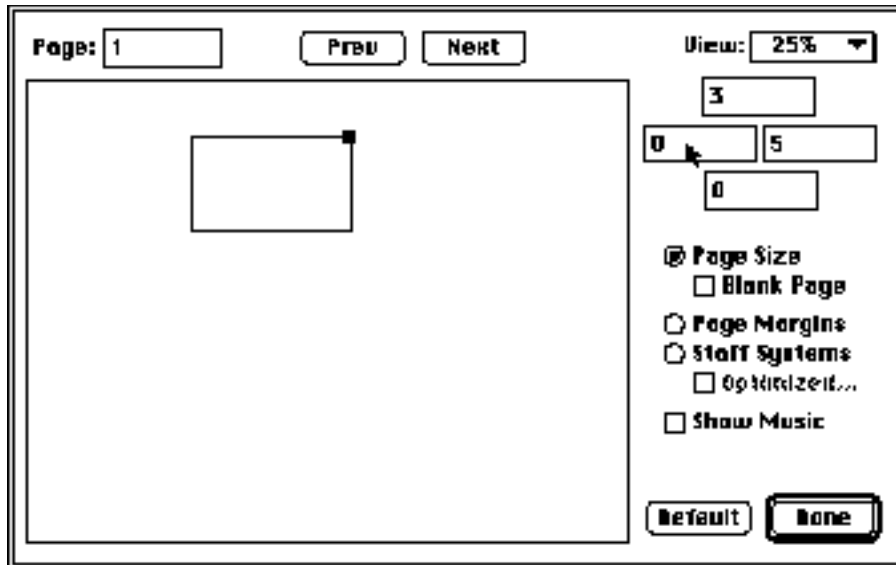
Then click on the “page size.” You will see that 2 of the 4 boxed contain the numbers 11 and 8.5 for standard 8.5 X 11 inch paper. These are the numbers you will adjust for your example.



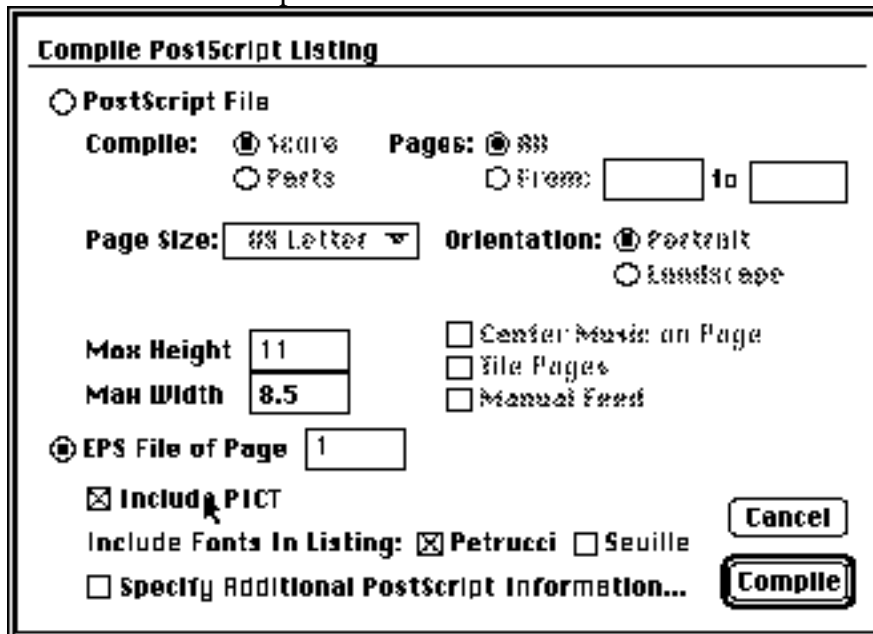
It is usually best to maintain an example that is no wider than 5.5 inches. Hilite the 8.5 box and type in 5.5; Press the Tab key. Notice that the example or page width on the screen is more narrow.



Now adjust the page height to the height of your musical example. In the figure below, the height has been adjusted to 3 inches.



Save your file. Now go to the File menu, and go to “Compile Post Script.” A Dialog Box will open that looks like the example below. Click on the “EPS File” button; type “1” into the Page box; click on the “Include PICT” box; and click on the “Include Fonts in Listing—Petrucci” box. All of these are show in the example below.



You now have a very high quality postscript example in your document. You will probably want to “Center justify” the example so that it is placed neatly in the center between the left and right margins.

## Part 2: Mosaic

Creating a musical example in Mosaic is quite simple. Start by entering the example in Mosaic as you would any score.

- When the example is finished, go to **PageView**.
- Adjust the width of the example so that it will fit within the margins of your wordprocessing document.
- Be sure you have the arrow or pointer cursor turned “on” in the Notes Palette.
- Press and hold the command key with the number 3 ( **⌘-3**); Draw a box around the example.
- A small clock cursor will appear while the computer transfers the example to the “clipboard.” The clipboard is your temporary storage for anything you “copy” for the purpose of pasting somewhere else.
- Open your wordprocessing document; place your cursor in the location where you want to “paste” the musical example.
- Press command-V to paste ( **⌘-V** )
- Your example is an EPS file that should print a clear example on a postscript printer such as a laserprinter.

